

**Ashland Independent School District  
STUDENT CHECKOUT AGREEMENT**

While the primary purpose of the Ashland Independent School District’s technology equipment is for use on site during the instructional day, there are times when it is appropriate for students to check out equipment to be used for educational purposes outside of the building.

1. All users must agree to abide by the district “Acceptable Use Policy/Agreement” and other appropriate policies the district has put into place.
2. All Technology Devices remain the property of Ashland Independent Schools. District Technology must be returned to the school in the same condition as checkout when requested or upon withdrawal from the district.
3. Persons to whom Technology Devices are assigned shall be the sole user of the technology.
4. All users understand that it is the responsibility of the parent/guardian to provide Internet access so that the device can be used at home.
5. All users understand that no web-filtering system is in place and the parent/guardian is responsible for providing appropriate supervision while the Internet is being accessed away from school.
6. All users understand if a device is lost, stolen or damaged the parent/guardian is responsible and will be charged a \$175.00 replacement fee.

Questions regarding district technology use should be directed to the Technology Department via email: [cary.williams@ashland.kyschools.us](mailto:cary.williams@ashland.kyschools.us) or call 606-327-2706.

**By signing below you are agreeing to the terms outlined in this agreement.**

Parent Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_

**Portable Technology Devices** Asset Tag: \_\_\_\_\_